

Water Well and Pump Violation Report

In order to pursue an investigation of your Water Well Driller or Pump Installer complaint please provide all documentation and information related to your complaint. This includes a complete explanation of your complaint (to be entered in Section D of this form). Important information to relate in your complaint may include:

- description of the problem with the well(s) or pump installation
- detailed chronology of events leading up to the complaint
- physical location of well site including detailed directions
- names, addresses and telephone numbers of any witness you mention in your complaint
- names, addresses and telephone numbers of any individuals who performed additional work after you became dissatisfied

Documentation required to support your case may include:

- West Virginia well reports/plugging reports
- advertisements/business cards
- canceled checks/credit card receipts
- proposals/invoices
- letters, e-mails, or faxes
- photographs
- written statements made by any witness you mention in your complaint or any individuals who performed additional work after you became dissatisfied

Section A. You are the complaining party: Name: _____ Company: _____ Address _____ City/State/Zip _____ Work Phone _____ Fax: _____ Home Phone: _____ E-mail: _____
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Section B. The person or firm you are complaining about: Name: _____ Company Name: _____ Physical Address _____ City/State/Zip _____ Mailing Address _____ City/State/Zip: _____ Office Phone _____ Fax: _____ E-mail: _____ Certification Number: _____
